



INTER-OFFICE CORRESPONDENCE

DATE: 5/7/2026

TO:	SIGNATURES	DATE
	DocuSigned by:  191BF5F92517461... RICHARD ANDRESKI, PRESIDENT/CHIEF EXECUTIVE OFFICER	May-12-2026
	DocuSigned by:  992B89B1720F41D... KELLI SHIELDS, VICE PRESIDENT OF HUMAN RESOURCES	May-12-2026
	DocuSigned by:  259BA0174F4344D... AYA EALY, DIRECTOR OF PROCUREMENT	May-12-2026
	Signed by:  17CC25130F53444... ANDRE MARSHALL, DIRECTOR OF FACILITIES	May-12-2026
	DocuSigned by:  050B2F4DB7C84FA... MATTHEW MODGLIN, DIRECTOR OF PROJECT MANAGEMENT	May-11-2026

FROM: Anthony Brown, Contract Administrator

SUBJECT: Contract No. 26-032 FWCS Tree Lighting Project

Attached for your review and signature, please find Contract No. 26-032 between Trinity Metro and Pacific Energy Concepts (PEC) resulting from solicitation IFB 26-T032 to complete FWCS Tree Lighting Project for a term of no more than one year with zero renewal options for an amount not to exceed \$159,821.00.

No Board Action Required.

Thank you,

Anthony Brown,
Contract Administrator



PURCHASE AUTHORIZATION TO AWARD CONTRACT

BACKGROUND

On April 15, 2026, Trinity Metro issued Invitation for Bid IFB 26-T032, Fort Worth Central Station Tree Lighting Project. One bid was received, Pacific Energy Concepts. After conducting a Cost/Price analysis, Pacific Energy Concepts bid was found to be fair and reasonable.

PROCUREMENT

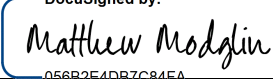
The Trinity Metro Procurement Department has followed its procurement policy with this formal solicitation and has complied with all applicable Federal, State, and Trinity Metro procurement requirements.

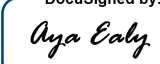
FINANCE

Funding for these services will be paid from federal funds.

RECOMMENDATION

Procurement recommends that Trinity Metro award the contract to complete the Fort Worth Central Station Tree Lighting Project in the amount of \$159,821.00 to Pacific Energy Concepts.

By: DocuSigned by:

056B2E4DB7C84FA... Date: May-11-2026
MATTEW MODGLIN, DIRECTOR OF PROJECT MANAGEMENT

By: DocuSigned by:

259BA6174E4324D... Date: May-12-2026
AYA EALY, DIRECTOR OF PROCUREMENT